

List of Programs and Information required to design your Company's website:

1. Home (First Page) *required*.
- Important:** *Please choose what you require?*
2. What's New (Daily News: Website Changes, Press releases, Articles and Reviews)
3. Products (Number of Products; Product Images, Pricing Information, Information Request form)
4. Services (Number of Services; Capabilities List, Reference Accounts, Information Request form)
5. Table of Contents (Choose: Keep page list up to date automatically, Show pages not linked to website or use bullets for top pages)
6. Feedback form (Choose: Full Name, Job Title, Company Affiliation, Mailing Address, Telephone Number, Fax Number, E-mail Address)
 - i. Choose one: compatible with database and spreadsheet program or web-page format.
7. Search form
8. Introduction
9. Mission Statement or Mission and Objective
10. Company profile
11. Contact Information
12. About us (everything you do, when you started etc.)
13. Your directors or Members
14. Goal
15. Scope of Activities
16. International relocations
17. Your unique relocations and services
18. Quality assurance/ certifications
19. Your satisfied customers
20. Membership of International Organisations
21. Your Insurance cover
22. Performance Indicators
23. Bibliography
24. Confirmation form
25. Frequently Asked Questions FAQ
26. Guest book
27. Photo-gallery
28. User registration form
29. Specify any other type of form with: contact information, account information, product information, ordering information, personal information, choice of several options, select any of the following options, would you like etc., date, time, rating of opinion, how much or how many, enter ____ in the space below, what do you think of ...
30. What should appear on Top of each page: your company's Logo, Page title, Links to your main web pages.
31. What should appear at the bottom of each page: Links to your main web pages, Email address of your webmaster, Copyright notice, and date page was last modified.
32. What is the full name of your company?
33. What is the short version of this name?
34. What is your company's street address?
35. What is your company's Telephone Number?
36. What is your company's Fax Number?
37. What is the email address of your webmaster?
38. What is the email address for general info?
39. Do you want an additional Customer Support sub-web?
40. Do you want a Discussion sub-web?

Management